



Chapelfield Primary School SEND Report

(Co-produced by staff 2026/2027)

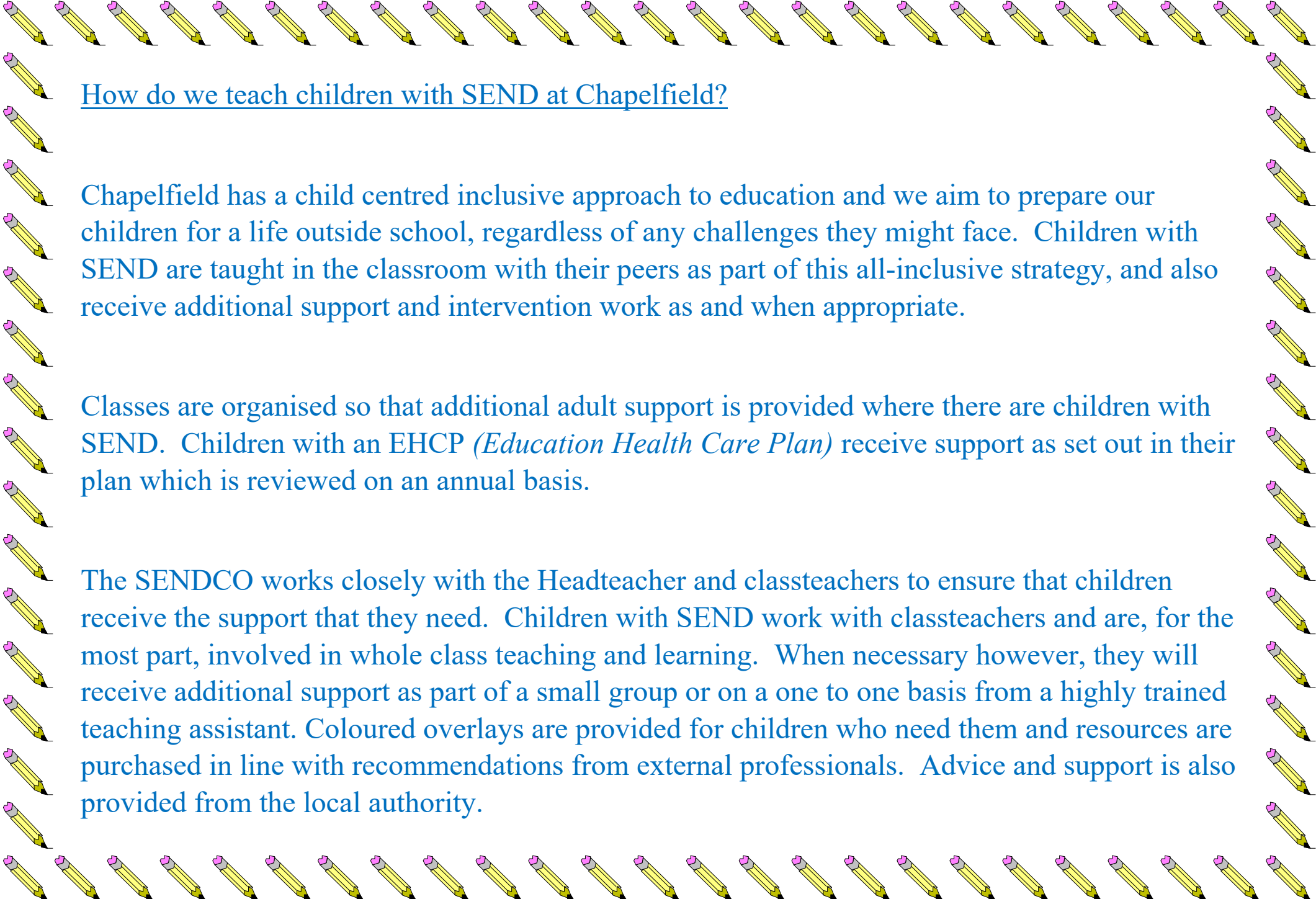


My name is Vicky Hands and I am the SENDCO at Chapelfield Primary School.

Please feel able to email me during school hours with any issues concerning your child.

Senco.chapelfield@bury.gov.uk

Or ring the school at 0161 723 5519

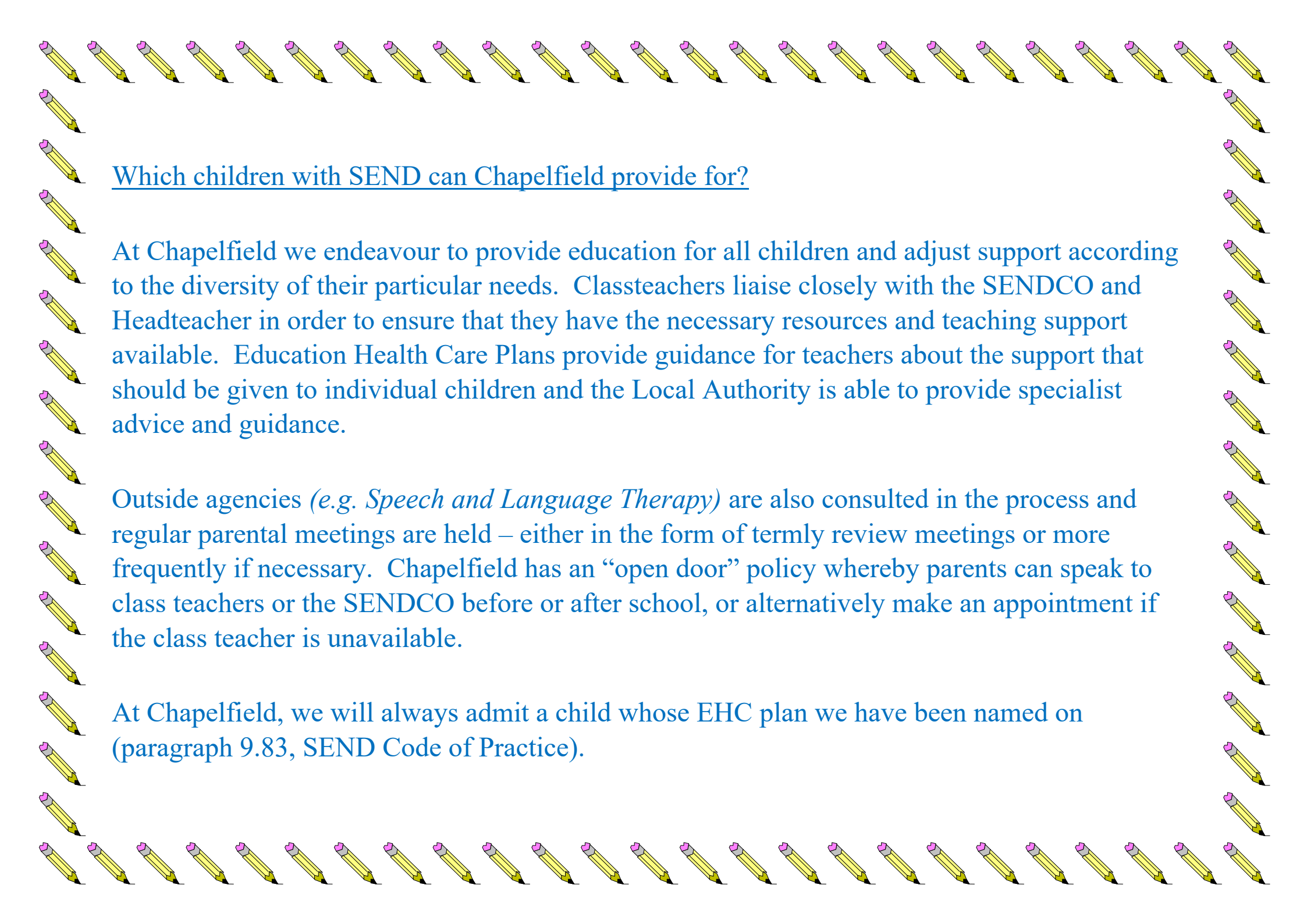


How do we teach children with SEND at Chapelfield?

Chapelfield has a child centred inclusive approach to education and we aim to prepare our children for a life outside school, regardless of any challenges they might face. Children with SEND are taught in the classroom with their peers as part of this all-inclusive strategy, and also receive additional support and intervention work as and when appropriate.

Classes are organised so that additional adult support is provided where there are children with SEND. Children with an EHCP (*Education Health Care Plan*) receive support as set out in their plan which is reviewed on an annual basis.

The SENDCO works closely with the Headteacher and classteachers to ensure that children receive the support that they need. Children with SEND work with classteachers and are, for the most part, involved in whole class teaching and learning. When necessary however, they will receive additional support as part of a small group or on a one to one basis from a highly trained teaching assistant. Coloured overlays are provided for children who need them and resources are purchased in line with recommendations from external professionals. Advice and support is also provided from the local authority.

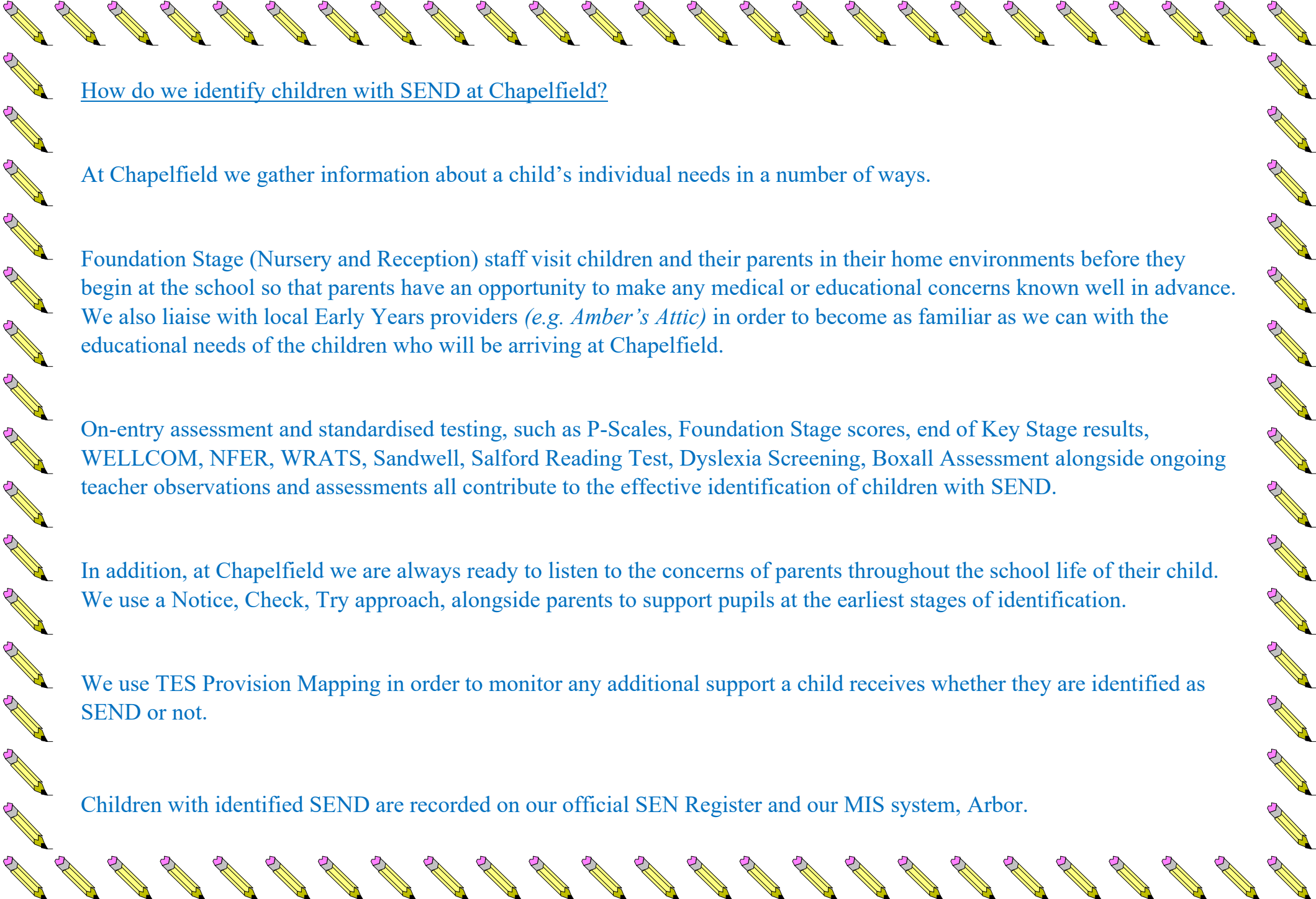


Which children with SEND can Chapelfield provide for?

At Chapelfield we endeavour to provide education for all children and adjust support according to the diversity of their particular needs. Classteachers liaise closely with the SENDCO and Headteacher in order to ensure that they have the necessary resources and teaching support available. Education Health Care Plans provide guidance for teachers about the support that should be given to individual children and the Local Authority is able to provide specialist advice and guidance.

Outside agencies (*e.g. Speech and Language Therapy*) are also consulted in the process and regular parental meetings are held – either in the form of termly review meetings or more frequently if necessary. Chapelfield has an “open door” policy whereby parents can speak to class teachers or the SENDCO before or after school, or alternatively make an appointment if the class teacher is unavailable.

At Chapelfield, we will always admit a child whose EHC plan we have been named on (paragraph 9.83, SEND Code of Practice).



How do we identify children with SEND at Chapelfield?

At Chapelfield we gather information about a child's individual needs in a number of ways.

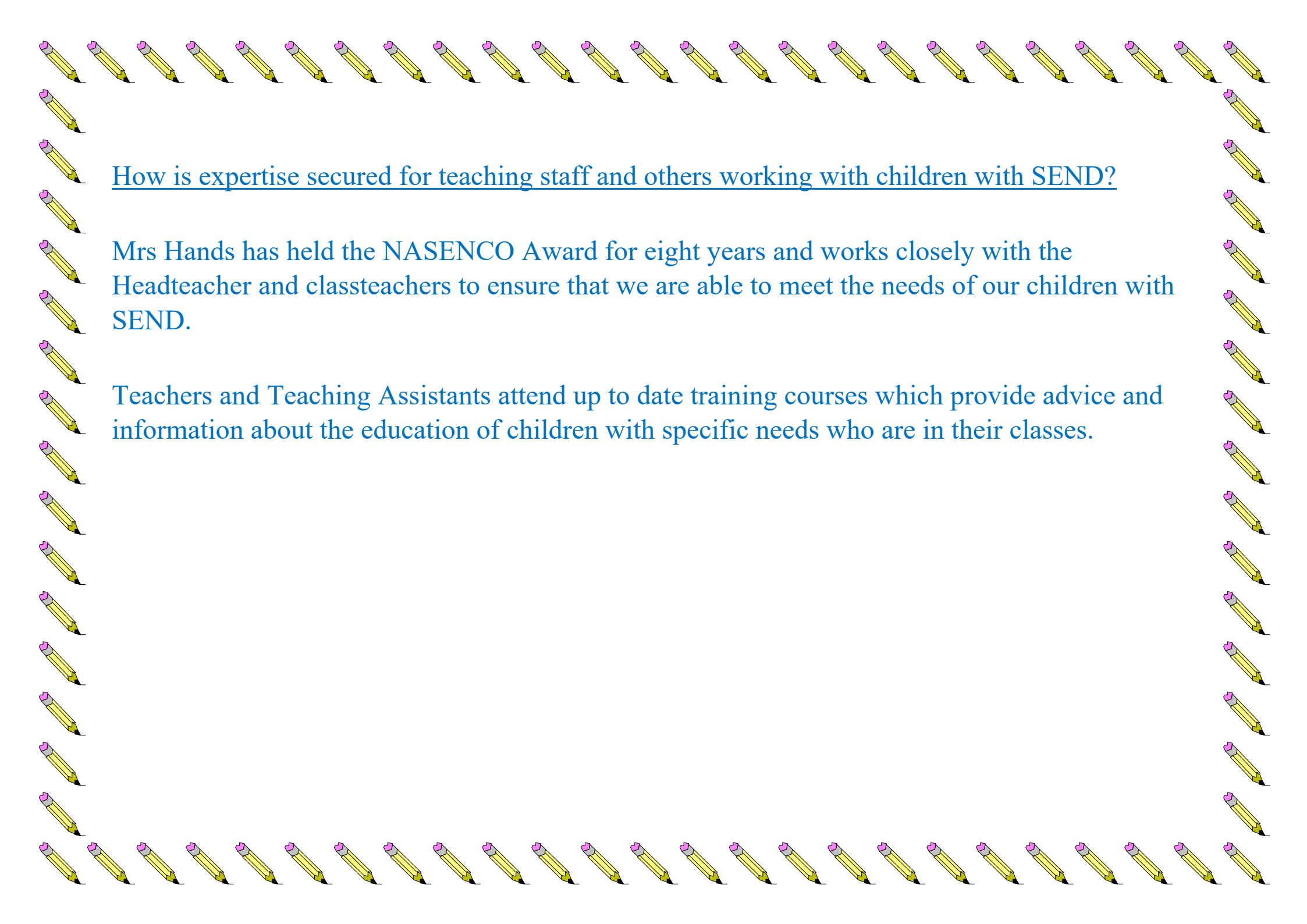
Foundation Stage (Nursery and Reception) staff visit children and their parents in their home environments before they begin at the school so that parents have an opportunity to make any medical or educational concerns known well in advance. We also liaise with local Early Years providers (*e.g. Amber's Attic*) in order to become as familiar as we can with the educational needs of the children who will be arriving at Chapelfield.

On-entry assessment and standardised testing, such as P-Scales, Foundation Stage scores, end of Key Stage results, WELLCOM, NFER, WRATS, Sandwell, Salford Reading Test, Dyslexia Screening, Boxall Assessment alongside ongoing teacher observations and assessments all contribute to the effective identification of children with SEND.

In addition, at Chapelfield we are always ready to listen to the concerns of parents throughout the school life of their child. We use a Notice, Check, Try approach, alongside parents to support pupils at the earliest stages of identification.

We use TES Provision Mapping in order to monitor any additional support a child receives whether they are identified as SEND or not.

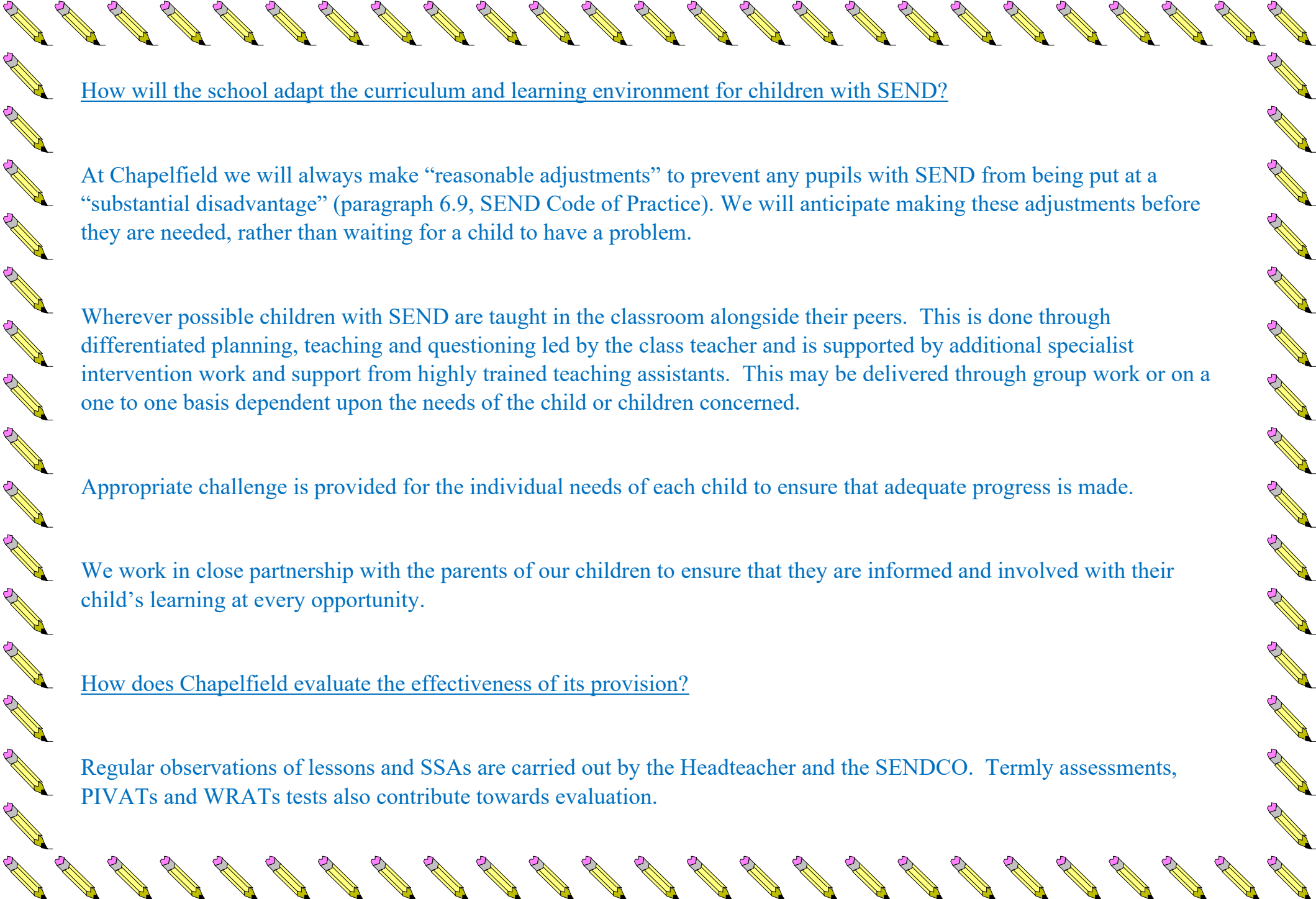
Children with identified SEND are recorded on our official SEN Register and our MIS system, Arbor.



How is expertise secured for teaching staff and others working with children with SEND?

Mrs Hands has held the NASENCO Award for eight years and works closely with the Headteacher and classteachers to ensure that we are able to meet the needs of our children with SEND.

Teachers and Teaching Assistants attend up to date training courses which provide advice and information about the education of children with specific needs who are in their classes.



How will the school adapt the curriculum and learning environment for children with SEND?

At Chapelfield we will always make “reasonable adjustments” to prevent any pupils with SEND from being put at a “substantial disadvantage” (paragraph 6.9, SEND Code of Practice). We will anticipate making these adjustments before they are needed, rather than waiting for a child to have a problem.

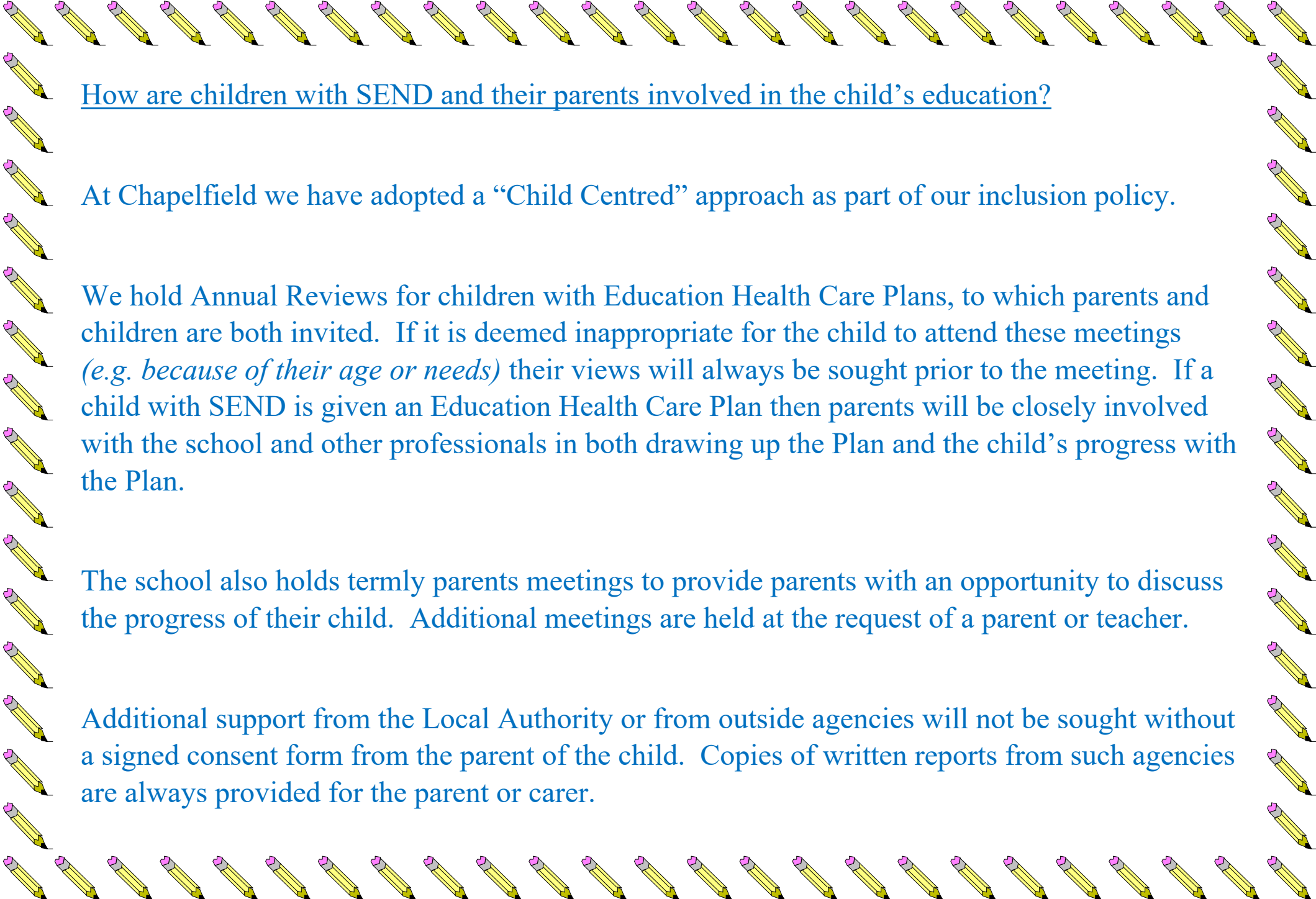
Wherever possible children with SEND are taught in the classroom alongside their peers. This is done through differentiated planning, teaching and questioning led by the class teacher and is supported by additional specialist intervention work and support from highly trained teaching assistants. This may be delivered through group work or on a one to one basis dependent upon the needs of the child or children concerned.

Appropriate challenge is provided for the individual needs of each child to ensure that adequate progress is made.

We work in close partnership with the parents of our children to ensure that they are informed and involved with their child’s learning at every opportunity.

How does Chapelfield evaluate the effectiveness of its provision?

Regular observations of lessons and SSAs are carried out by the Headteacher and the SENDCO. Termly assessments, PIVATs and WRATs tests also contribute towards evaluation.



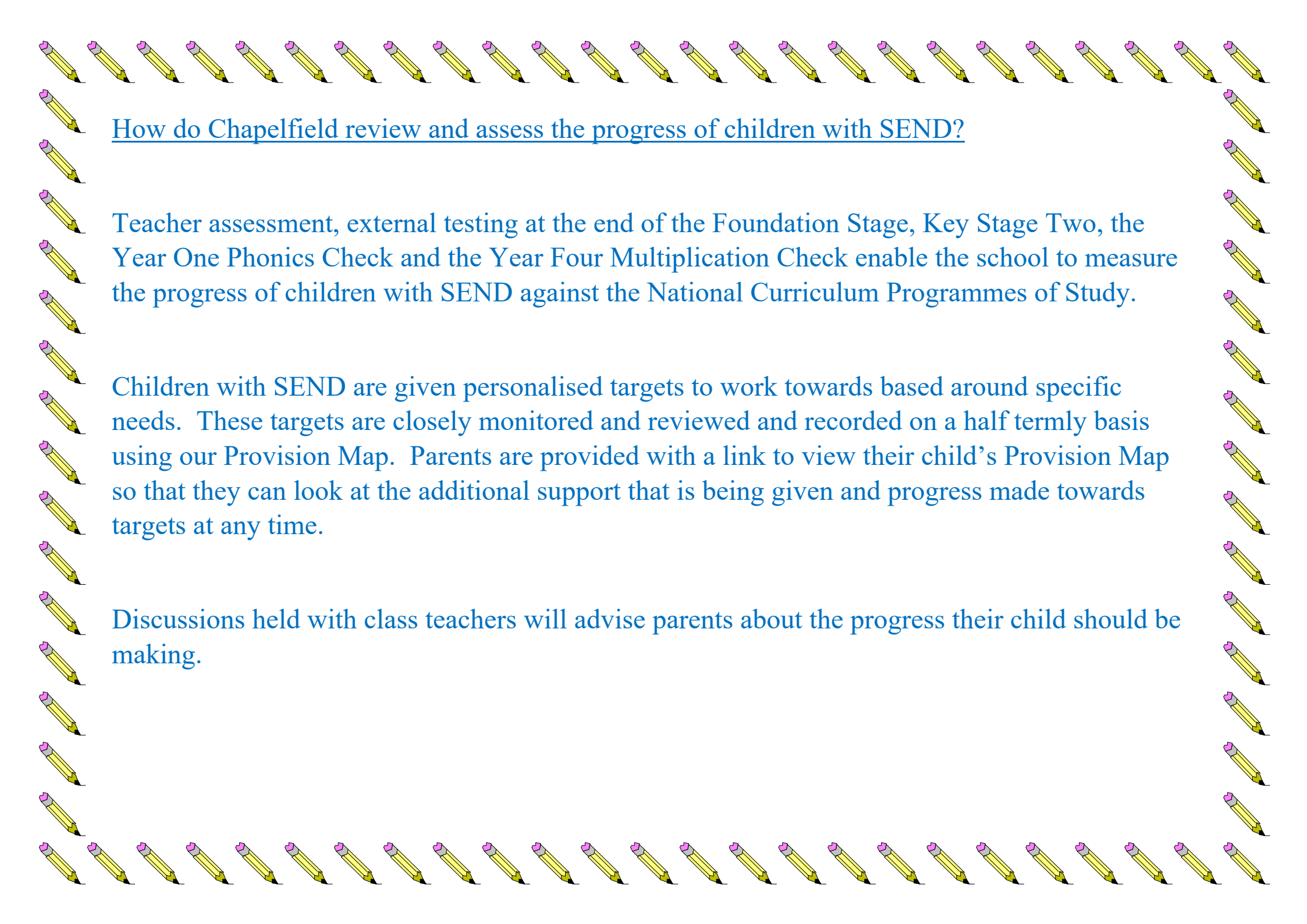
How are children with SEND and their parents involved in the child's education?

At Chapelfield we have adopted a “Child Centred” approach as part of our inclusion policy.

We hold Annual Reviews for children with Education Health Care Plans, to which parents and children are both invited. If it is deemed inappropriate for the child to attend these meetings (*e.g. because of their age or needs*) their views will always be sought prior to the meeting. If a child with SEND is given an Education Health Care Plan then parents will be closely involved with the school and other professionals in both drawing up the Plan and the child's progress with the Plan.

The school also holds termly parents meetings to provide parents with an opportunity to discuss the progress of their child. Additional meetings are held at the request of a parent or teacher.

Additional support from the Local Authority or from outside agencies will not be sought without a signed consent form from the parent of the child. Copies of written reports from such agencies are always provided for the parent or carer.

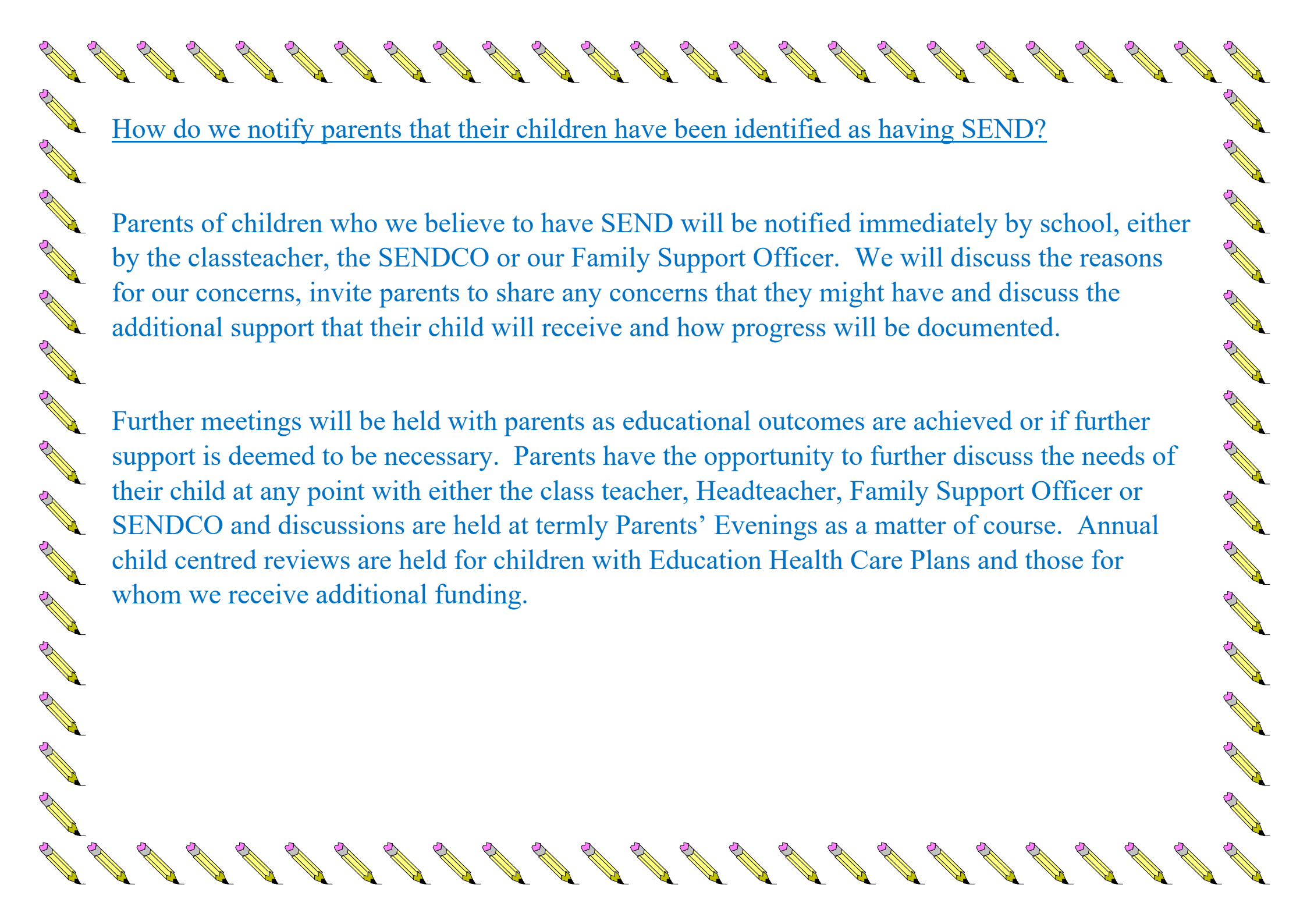


How do Chapelfield review and assess the progress of children with SEND?

Teacher assessment, external testing at the end of the Foundation Stage, Key Stage Two, the Year One Phonics Check and the Year Four Multiplication Check enable the school to measure the progress of children with SEND against the National Curriculum Programmes of Study.

Children with SEND are given personalised targets to work towards based around specific needs. These targets are closely monitored and reviewed and recorded on a half termly basis using our Provision Map. Parents are provided with a link to view their child's Provision Map so that they can look at the additional support that is being given and progress made towards targets at any time.

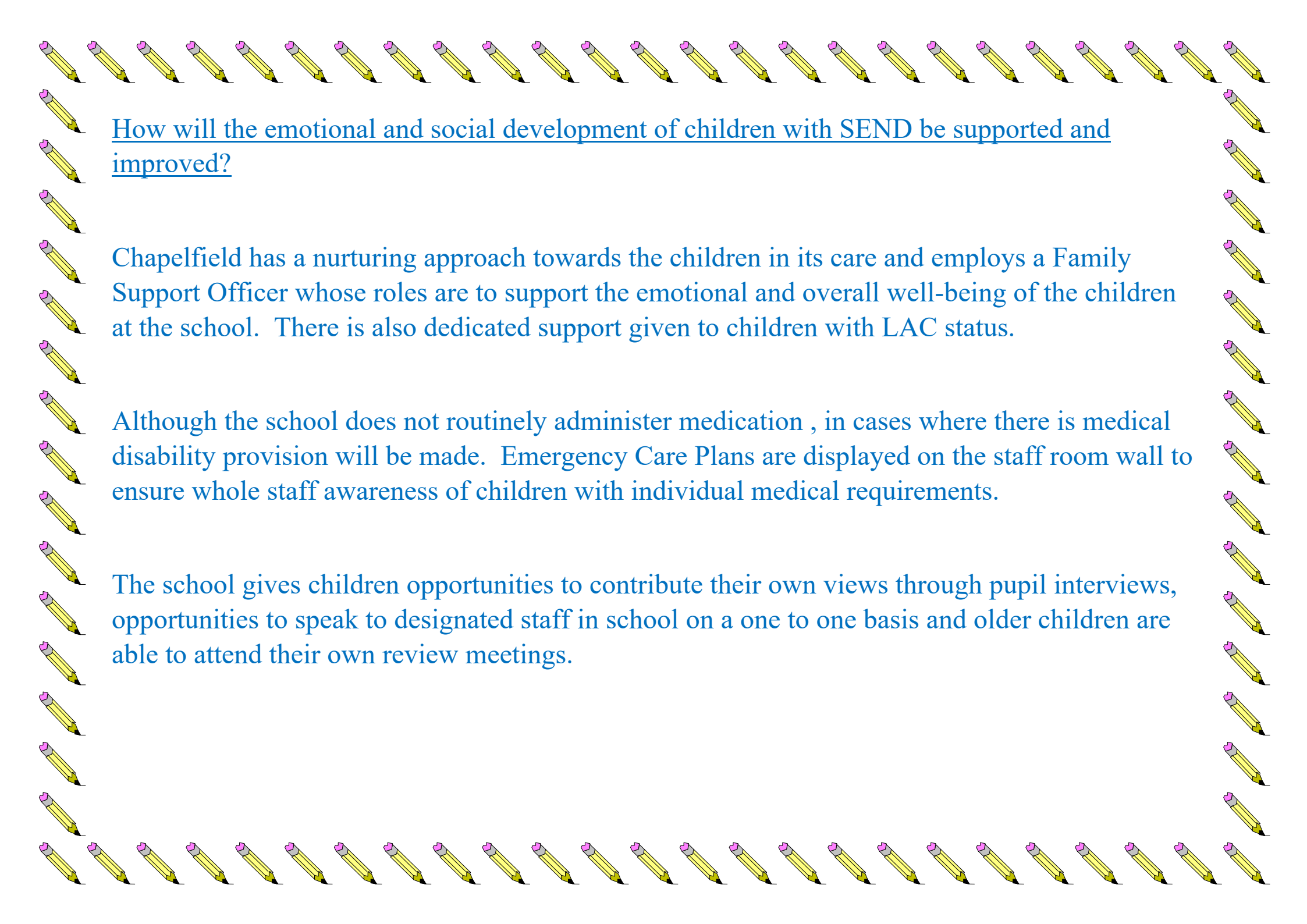
Discussions held with class teachers will advise parents about the progress their child should be making.



How do we notify parents that their children have been identified as having SEND?

Parents of children who we believe to have SEND will be notified immediately by school, either by the classteacher, the SENDCO or our Family Support Officer. We will discuss the reasons for our concerns, invite parents to share any concerns that they might have and discuss the additional support that their child will receive and how progress will be documented.

Further meetings will be held with parents as educational outcomes are achieved or if further support is deemed to be necessary. Parents have the opportunity to further discuss the needs of their child at any point with either the class teacher, Headteacher, Family Support Officer or SENDCO and discussions are held at termly Parents' Evenings as a matter of course. Annual child centred reviews are held for children with Education Health Care Plans and those for whom we receive additional funding.

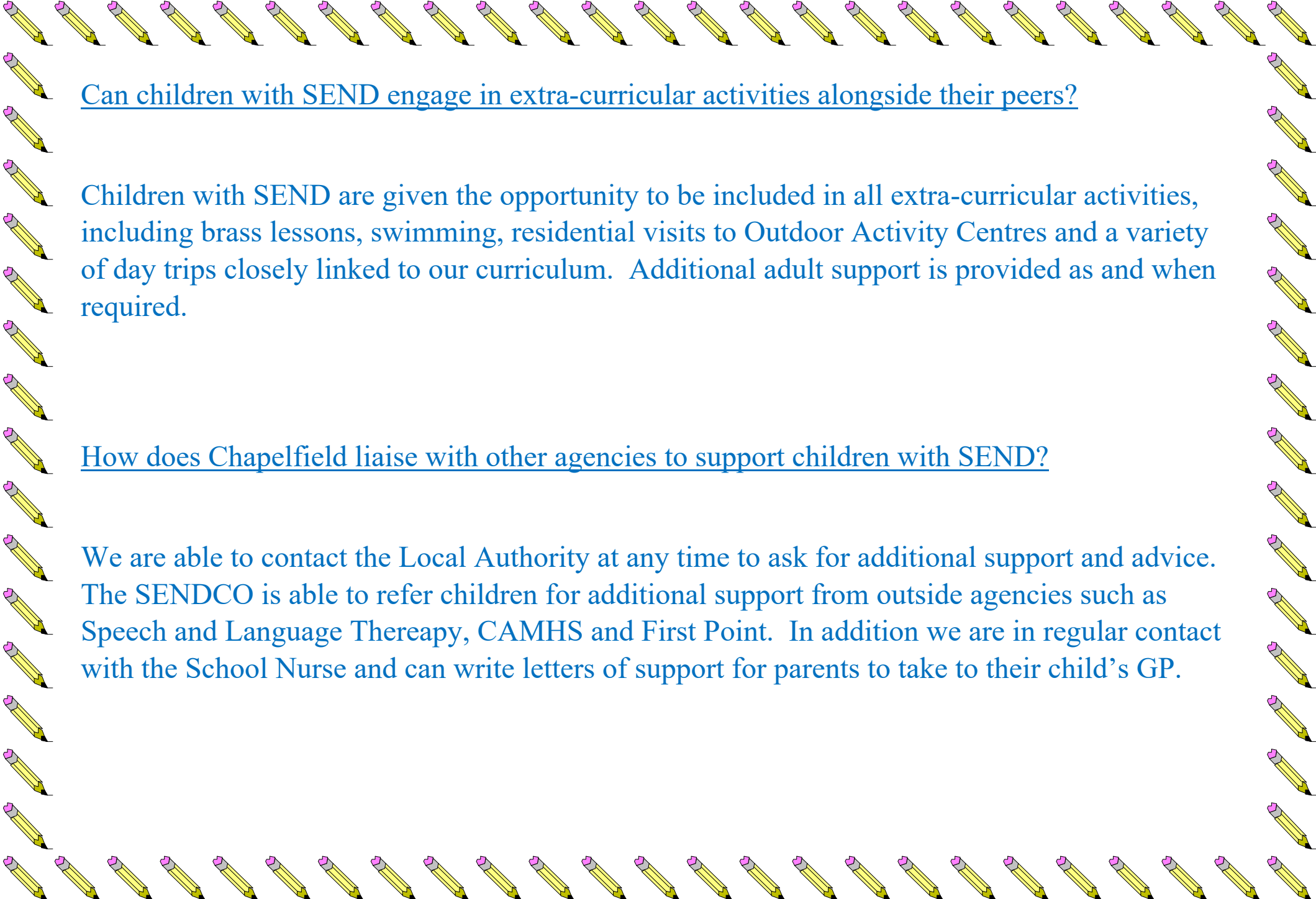


How will the emotional and social development of children with SEND be supported and improved?

Chapelfield has a nurturing approach towards the children in its care and employs a Family Support Officer whose roles are to support the emotional and overall well-being of the children at the school. There is also dedicated support given to children with LAC status.

Although the school does not routinely administer medication , in cases where there is medical disability provision will be made. Emergency Care Plans are displayed on the staff room wall to ensure whole staff awareness of children with individual medical requirements.

The school gives children opportunities to contribute their own views through pupil interviews, opportunities to speak to designated staff in school on a one to one basis and older children are able to attend their own review meetings.

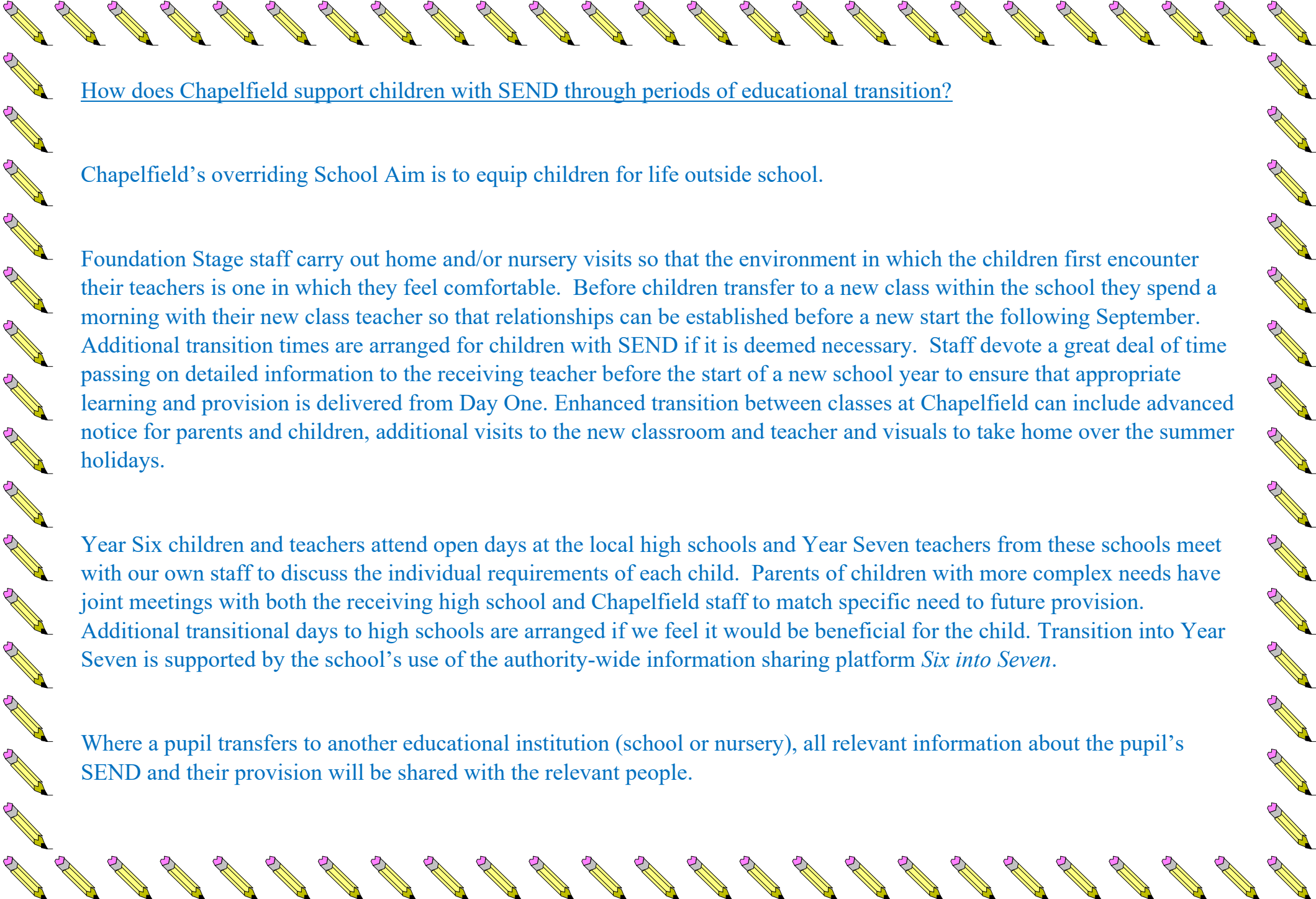


Can children with SEND engage in extra-curricular activities alongside their peers?

Children with SEND are given the opportunity to be included in all extra-curricular activities, including brass lessons, swimming, residential visits to Outdoor Activity Centres and a variety of day trips closely linked to our curriculum. Additional adult support is provided as and when required.

How does Chapelfield liaise with other agencies to support children with SEND?

We are able to contact the Local Authority at any time to ask for additional support and advice. The SENDCO is able to refer children for additional support from outside agencies such as Speech and Language Therapy, CAMHS and First Point. In addition we are in regular contact with the School Nurse and can write letters of support for parents to take to their child's GP.



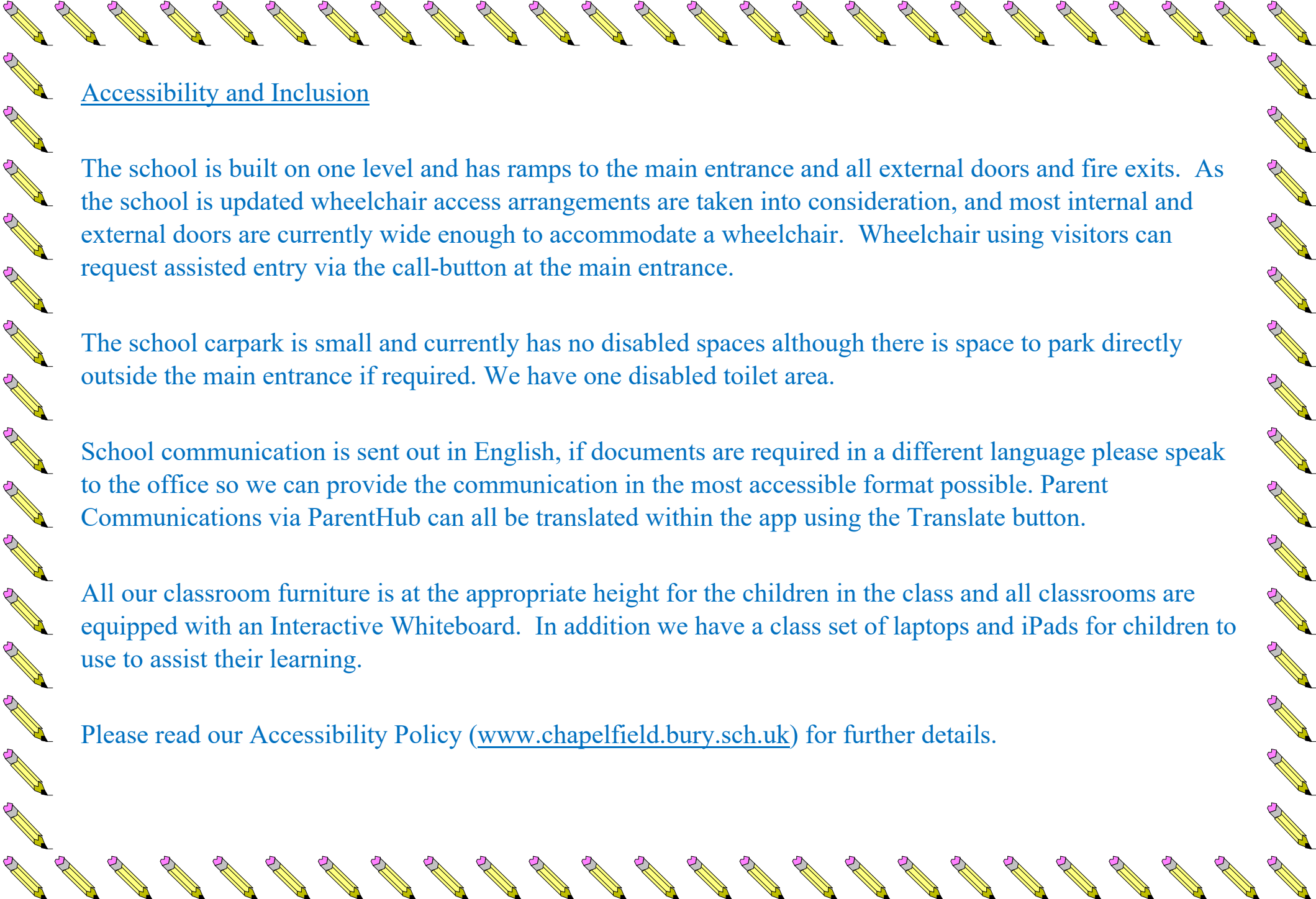
How does Chapelfield support children with SEND through periods of educational transition?

Chapelfield's overriding School Aim is to equip children for life outside school.

Foundation Stage staff carry out home and/or nursery visits so that the environment in which the children first encounter their teachers is one in which they feel comfortable. Before children transfer to a new class within the school they spend a morning with their new class teacher so that relationships can be established before a new start the following September. Additional transition times are arranged for children with SEND if it is deemed necessary. Staff devote a great deal of time passing on detailed information to the receiving teacher before the start of a new school year to ensure that appropriate learning and provision is delivered from Day One. Enhanced transition between classes at Chapelfield can include advanced notice for parents and children, additional visits to the new classroom and teacher and visuals to take home over the summer holidays.

Year Six children and teachers attend open days at the local high schools and Year Seven teachers from these schools meet with our own staff to discuss the individual requirements of each child. Parents of children with more complex needs have joint meetings with both the receiving high school and Chapelfield staff to match specific need to future provision. Additional transitional days to high schools are arranged if we feel it would be beneficial for the child. Transition into Year Seven is supported by the school's use of the authority-wide information sharing platform *Six into Seven*.

Where a pupil transfers to another educational institution (school or nursery), all relevant information about the pupil's SEND and their provision will be shared with the relevant people.



Accessibility and Inclusion

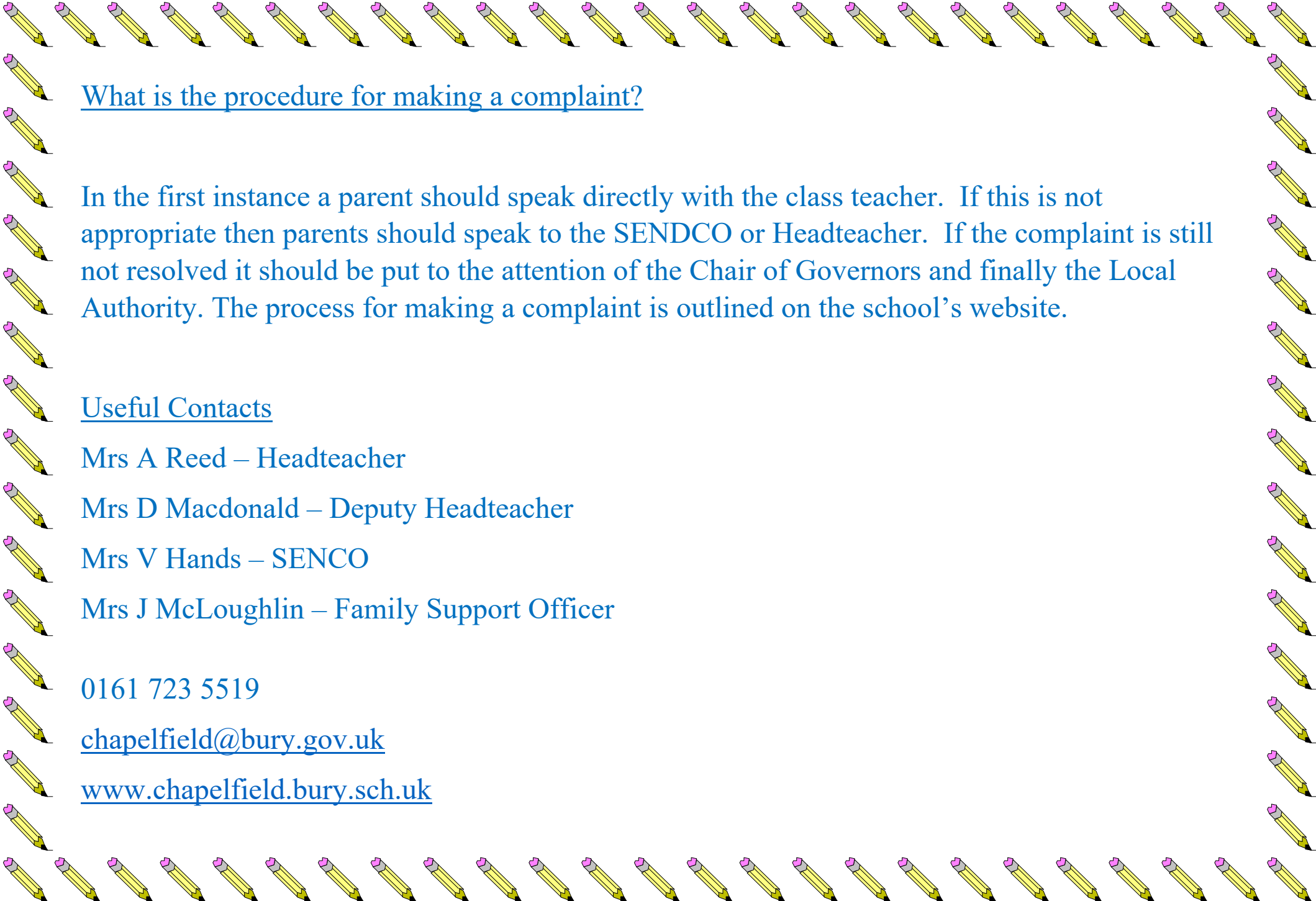
The school is built on one level and has ramps to the main entrance and all external doors and fire exits. As the school is updated wheelchair access arrangements are taken into consideration, and most internal and external doors are currently wide enough to accommodate a wheelchair. Wheelchair using visitors can request assisted entry via the call-button at the main entrance.

The school carpark is small and currently has no disabled spaces although there is space to park directly outside the main entrance if required. We have one disabled toilet area.

School communication is sent out in English, if documents are required in a different language please speak to the office so we can provide the communication in the most accessible format possible. Parent Communications via ParentHub can all be translated within the app using the Translate button.

All our classroom furniture is at the appropriate height for the children in the class and all classrooms are equipped with an Interactive Whiteboard. In addition we have a class set of laptops and iPads for children to use to assist their learning.

Please read our Accessibility Policy (www.chapelfield.bury.sch.uk) for further details.



What is the procedure for making a complaint?

In the first instance a parent should speak directly with the class teacher. If this is not appropriate then parents should speak to the SENDCO or Headteacher. If the complaint is still not resolved it should be put to the attention of the Chair of Governors and finally the Local Authority. The process for making a complaint is outlined on the school's website.

Useful Contacts

Mrs A Reed – Headteacher

Mrs D Macdonald – Deputy Headteacher

Mrs V Hands – SENCO

Mrs J McLoughlin – Family Support Officer

0161 723 5519

chapelfield@bury.gov.uk

www.chapelfield.bury.sch.uk



Links

A link to Bury's Local Offer can be found on our website: www.chapelfield.bury.sch.uk or visit:
www.localoffer.bury.gov.uk/send-home

For further help and advice please visit:

www.bury.gov.uk/schools-and-learning/send-graduated-approach-toolkit